



AGENDA

Left Hand Watershed Center
BOARD MEETING
2:00-4:00 pm, May 18th, 2021
Via ZOOM call
Join Zoom Meeting
<https://us02web.zoom.us/j/6688242485>
Meeting ID: 668 824 2485

Welcome and Introductions	Christopher Smith	2:00 PM
Presentation of Audit	Clifton Larson Allen	2:10 PM
Board minute approval- April	Christopher Smith	2:30 PM
Q1 Financial Report	Jessie Olson	2:35 PM
Projects Update (as needed)	Jessie Olson	2:50 PM
Adjourn	Christopher Smith	3:30 PM

NOTE: The Watershed Center will make reasonable accommodation for individuals with known disabilities at meeting and events per our non-discrimination notice. Visitors needing accommodation are encouraged to contact any staff member to request such accommodation 48 hours in advance of such event.



05/11/2021

To: Left Hand Watershed Center Board of Directors

From: Jessie Olson, Executive Director

RE: May board meeting agenda items

Meeting Minutes

Draft meeting minutes for April are attached (attachment 1) for review and approval.

Board & Organizational Items

- Our audit is complete and Clifton Larson Allen will be at the board meeting to present the annual financial Audit.
- Q1 financial report is attached (attachment 2)
- As discussed at the last board meeting, the lawyer reviewed our non-discrimination resolution and made a few changes (attachment 3).
- We should hear back from SVP regarding the Catapult grant this week.
- We hired [Chiara Forrester](#) as a temporary employee (job title Research Associate) to help through the end of this year (or longer, funding permitting). She will help with Adaptive Management at Scale project and fieldwork this summer/fall. Chiara is currently finishing her PhD at CU Boulder in Ecology and Evolutionary Biology (expected July 2021) and has skills in landscape ecology, forest/plant ecology, community science, and more. She will be supervised by Yana. Welcome Chiara!

Project updates

1. Adaptive Management, Stewardship & Monitoring

- Staff are continuing to work on the State of the Watershed report, which we expect to be complete by the end of June. We plan to meet with partners in the coming month to discuss results and priorities for monitoring in 2021.

2. Adaptive Management at Scale

- Continued work on draft framework and monitoring design.
- Continued partner/stakeholder outreach and engagement.

3. Bureau of Reclamation Water SMART Grant: Watershed Restoration Plan

- The project will contribute \$100,000 toward development of a Watershed Restoration Plan for the St. Vrain Basin. This project also helps fund organizational development, partnership building and development of conceptual restoration designs. This past month we've continued to meet with partners and continue partnership building.

4. Community Science

- We continue to distribute monthly e-newsletters.
- We are in the planning phases for future stewardship and community science events this spring and summer. [Catch the Hatch](#) volunteer recruitment is underway, and we're starting a new effort in partnership with Cal-Wood and Boulder County called Fire Followers to track wildflower populations after wildfire.
- We're starting an [Essay and Art Contest](#) this month for K-12 graders as part of our Wildfire Awareness month! Spread the word!
- We have a volunteer event on Wednesday May 12 from 3:30-5:30 in Left Hand. We will be building fish habitat structures for the off-channel pond at our stage zero site.
- Watershed Days planning is underway! We plan to provide an update at a future board meeting.

5. Mines, Water Quality Monitoring & Analysis

- Staff continue monthly WQ sampling in Left Hand Creek and are developing a knowledge platform regarding Captain Jack mine on our website. We anticipate completing the knowledge platform by the end of the month.
- Watershed Center staff coordinated with partners on the North St. Vrain Creek post-spill monitoring and identified the need for BMI sampling at a subset of our long-term monitoring sites. Below are a few notes on the effort:
 - Sample sites. We sampled at four locations upstream (Button Rock) and downstream (Apple Valley North, Apple Valley South, and Bohn Park) of spill in the North St. Vrain and St. Vrain. We selected sites that could capture both pre-post spill impacts and the downstream extent of the impacts.
 - Results. Samples are being processed and will be available in the coming weeks. Anecdotally, we found sensitive species at Button Rock, very few sensitive species at Apple Valley North (0.5 mi. downstream), a few at Apple Valley south (1.5 mi. downstream), and many (including a fish) at Bohn Park on the St. Vrain.
 - Other efforts. CPW also sampled BMI and algae and found similar results. The amount of information that they can share is limited because it is an active investigation. They were unable to complete their in-stream fish sampling due to heavy rain.

6. Fish Passage Feasibility Study and Education Initiative

- Completed the [Left Hand Creek Fish Passage Report](#)! Congrats Yana and Deb for leading the effort and thanks to Sean, Audrey, and Barbara for providing great feedback on previous drafts, and to Chris and Terry for assistance and support throughout the project. (full list of acknowledgements included in the report). We plan to create a mailchimp newsletter "Science Feature" dedicated to providing highlights on this report this month.
- Continued contractor procurement process for selecting a contractor to develop conceptual designs for two barriers.
- Staff are also beginning to develop outreach and education materials and plan for a tour in the summer months.
- Staff are also discussing the potential of creating a "Fish Passage Playbook" with Boulder County, City of Longmont and St. Vrain Left Hand Water Conservancy District.

7. SVCC & St. Vrain Partnerships

- Construction at Apple Valley project is complete!
- We continue to assist the SVCC in flood recovery oversight and administrative tasks.

8. Fire recovery

- We've contracted with Watershed Science and Design and Frontier Environmental to complete the design and construction of erosion control BMPs at Lefthand and Cal-wood burn areas. We're

finalizing all landowner access agreements and implementation plans and we anticipate starting on the ground work in the next week. The projects are anticipated to be complete by June.

- We're beginning to plan our post fire data collection efforts and plan to begin field work in the summer months.
- We've submitted a request to City of Longmont and St. Vrain Left Hand Water Conservancy District for the remaining unmet needs related to the fire recovery. We received approval from the District and are waiting to hear back from City of Longmont.

9. St. Vrain Forest Health Partnership.

- We continue to focus on our work within our two committees on the St. Vrain Forest Health Partnership-The Science & Planning committee and the communications/outreach committee.
- Contracting is underway with USFS for new funding allocation of funding for the St. Vrain Forest Health Partnership coordination and planning.
- We're also beginning project development planning for forest restoration (thinning/prescribed burn) in anticipation of upcoming grant opportunities. We've hired Bluestem Conservation to help with these tasks.

Attachments:

1. BOD April Meeting Minutes
2. Q1 Financial Report
3. Final Non-Discrimination Resolution & Policy

Attachment 1
Board meeting minutes



Board Minutes – April 20, 2021

Attendees

1. Ed Victor (Left at 2:15)
2. Jim Hooton (Left at 2:15)
3. Eric Hansen (Left at 2:15)
4. Lester Wall (Left at 2:15)
5. Sarah Wegert
6. Jessie Olson
7. Kathy Peterson
8. Ken Lenarcic
9. Monica Bortolini
10. Chris Smith
11. Mark Schueneman
12. Gabe Lenarcic
13. Lauren Duncan
14. Sean Cronin
15. Barbara Luneau
16. Yana Sorokin
17. Sue Schauffler
18. Eric Smith
19. Julie Trumpler

Welcome and Introductions

- Chris S called the meeting to order at 2:02 and went through introductions.

Social Venture Partners Board Meeting Visit

- Ed gave an introduction to Social Venture Partners and more on the catapult grant (see power pint slides). Offered opportunity for questions.
- Monica asked about where we are in the process. Ed said final stages.
- Gabe asked about SVP toolset and methodology. Ed explain best practices approach.
- Kathy asked about SVP's other services. Ed explained about their other programs.

Approval of Minutes

- Barbara moved, Kathy seconded, to approve the minutes from the February 16 and March 16 meetings; the motion carried unanimously.

Financial Reserve Policy

- Kathy explained development process for financial reserve policy and noted specific recommendations (e.g. how many months are needed, how to replenish, how to withdraw, etc.).
- Jessie walked through hypothetical example of how the policy could have been used related to fire response.
- Discussion ensued about how the initial funding would be set up and monitored.

- Sean moved, Ken seconded, to approve the Financial Reserve Policy with slight language change to last sentence of paragraph two (noted by Kathy); the motion carried unanimously.

Non-Discrimination Policy

- Chris introduced the discussion; goal is to make our non-discrimination policy more in-depth/all-encompassing is and what were the original goals and intent.
- Jessie noted the policy stemmed from federal grant requirements and focused on disability but needs to be expanded.
- Jessie showed draft updated policy.
- Discussion ensued about specific wording and how to carry the requirements of this policy to staff and board members. Board members asked if we could crosswalk employee handbook with updated policy.
- Jessie made live edits to the policy based on feedback. Others suggested that the policy and/or employee handbook be sent to the attorney for review.
- Kathy moved, Ken seconded, to approve the updated Non-Discrimination Resolution (2021-01) contingent on attorney review of the policy statement contained therein; the motion carried unanimously.

Fire Recovery Contractor Hiring

- Jessie reviewed scope of work and bid sheet for fire recovery at Calwood and Left Hand, and shared responses received. Recommended award to Frontier Environmental. Jessie responded to questions about specific related to the work (mulching, seeding locations, etc.).
- Kathy moved, Sean seconded, to accept the recommendation of staff and award the contract to Frontier Environmental; the motion carried unanimously.

Hiring Update

- Jessie explained that we are planning to hire a new staff member to provided support for existing needs. Position is initially temporary with potential to continue based on funding annual 2022 budget process.

Draft Desired Future Conditions – Forests

- Jessie/Yana provided update (see spreadsheet and board packet).

Adjournment

The meeting was adjourned at 4:00 pm.

Attachment 2
Q1 Financial Report

Q1-2021 Financial Report
Summary

	2018 Budget	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual Thru 12/31/20	2021 Budget	2021 Actual Thru 3/31/2021
<u>Carryover from Prior Year</u>								
Total Carryover	\$70,089	\$69,632	\$160,794	\$160,794	\$163,320	\$163,320	\$307,178	\$307,178
<u>Revenue Sources</u>								
CDBG-DR Cap Grant (06/2018)	\$129,758	\$109,803	\$0	\$0	\$0	\$0	\$0	\$0
CDBG-DR Cap Grant (06/2019)	\$15,000	\$27,495	\$45,000	\$42,493	\$0	\$0	\$0	\$0
CWCB Fundraising Grant	\$18,867	\$17,023	\$0	\$0	\$0	\$0	\$0	\$0
Board Partners (Unrestricted)	\$38,500	\$30,500	\$42,500	\$37,500	\$47,500	\$47,500	\$47,500	\$0
Donations (Unrestricted)	\$30,000	\$3,990	\$50,000	\$11,983	\$25,000	\$13,566	\$10,000	\$4,186
Rent (LHWD- In Kind)	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$8,027
Program Revenue (Indirect)	\$0	\$1,449	\$0	\$10,472	\$0	\$55,886	\$40,000	\$10,057
Program Revenue (Restricted)	\$1,493,300	\$950,471	\$1,808,202	\$1,378,433	\$999,258	\$858,721	\$1,138,602	\$347,554
Total Revenue	\$1,757,533	\$1,172,840	\$1,977,810	\$1,512,988	\$1,103,866	\$1,007,781	\$1,268,210	\$369,824
<u>Expenses</u>								
Personnel- Fundraising	\$24,127	\$16,338	\$20,902	\$9,070	\$8,803	\$1,760	\$9,698	\$1,463
Personnel- (Unrestricted)	\$151,969	\$101,255	\$52,312	\$47,889	\$11,284	\$13,766	\$28,014	\$4,394
Personnel- (Restricted)	\$68,000	\$100,446	\$188,297	\$172,940	\$356,916	\$240,981	\$509,840	\$62,185
Personnel Subtotal	\$244,096	\$218,039	\$261,511	\$229,899	\$377,003	\$256,507	\$547,553	\$68,041
Operations-Fundraising	\$2,500	\$1,764	\$1,000	\$894	\$1,000	\$75	\$1,000	\$0
Operations-Other	\$85,597	\$84,089	\$87,741	\$58,992	\$94,641	\$59,641	\$78,558	\$24,147
Operations Subtotal	\$88,097	\$85,852	\$88,741	\$59,886	\$95,641	\$59,716	\$79,558	\$24,147
Contractors/Consultants/Supplies	\$1,395,300	\$777,786	\$1,611,650	\$1,220,677	\$625,576	\$547,700	\$553,763	\$7,572
Total Expenses	\$1,727,493	\$1,081,678	\$1,961,902	\$1,510,462	\$1,098,220	\$863,923	\$1,180,874	\$99,760
Balance Carryforward								
Balance Carryforward	\$100,129	\$160,794	\$176,702	\$163,320	\$168,967	\$307,178	\$394,515	\$577,242
Board Designated Reserve Funds								
Stewardship Campaign (M&M/Adaptive Management)	\$35,000	\$58,659	\$58,475	\$58,833	\$58,833	\$55,590	\$45,590	\$53,867
Fish Passage Feasibility Study & Education Initiative	\$0	\$6,579	\$0	\$11,579	\$1,500	\$11,430	\$6,430	\$11,430

Q1-2021 Financial Report
Summary

	2018 Budget	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual Thru 11/30/20	2021 Budget	2021 Actual Thru 3/31/2021
Community Science	\$0	\$42,500	\$22,753	\$16,795	\$13,386	\$0	\$0	\$0
Adaptive Management at Scale	\$0	\$0	\$0	\$0	\$0	\$70,000	\$125,000	\$85,000
St Vrain Science, Stewardship and Education	\$0	\$0	\$0	\$0	\$0	\$15,000	\$25,000	\$15,000
Watershed Days	\$0	\$0	\$0	\$2,120	\$2,120	\$2,934	\$2,934	\$2,581
SV Forest Health Partnership	\$0	\$0	\$0	\$0	\$0	\$4,043	\$29,043	\$14,043
Fire Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$257,980
Reserve Funds Subtotal	\$35,000	\$107,738	\$81,228	\$89,326	\$75,838	\$158,996	\$233,996	\$439,900
AVAILABLE UNRESTRICTED CARRYOVER FUNDS	\$65,129	\$53,056	\$95,474	\$73,995	\$93,129	\$148,181	\$160,518	\$137,342

Q1-2021 Financial Report
Details

	2018 Budget	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual Thru 3/31/21	Notes
Carryover from Prior Year									
Total Carryover	\$70,089	\$69,632	\$160,794	\$160,794	\$163,320	\$163,320	\$307,178	\$307,178	
Revenue Sources									
CDBG-DR Cap Grant (Through June 2018)	\$129,758	\$109,803	\$0	\$0	\$0	\$0	\$0	\$0	Closed 6/30/2018
CDBG-DR Cap Grant (Through July 2019)	\$15,000	\$27,495	\$45,000	\$42,493	\$0	\$0	\$0	\$0	Expired 6/30/19
CWCB Fundraising Grant	\$18,867	\$17,023	\$0	\$0	\$0	\$0	\$0	\$0	Expires December 2018
Board Partners (Unrestricted)	\$38,500	\$30,500	\$42,500	\$37,500	\$47,500	\$47,500	\$47,500	\$0	
Donations (Unrestricted)	\$30,000	\$3,990	\$50,000	\$11,983	\$25,000	\$13,566	\$10,000	\$4,186	
Rent (LHWD- In Kind)	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$8,027	
Project or Program Revenue (Indirect)	\$0	\$1,449	\$0	\$10,472	\$0	\$55,886	\$40,000	\$10,057	Includes indirect revenue for projects that closed out in 2020 (Gates, DRMS, City of Longmont WQ analysis) and indirect project revenue for on-going project work 01/01/20- 9/30/2020. Prior to 2019, indirect project revenue was included in carryover.
Project or Program Revenue (Direct)									
(1) DOLA CDBG-DR Legacy Project	\$924,800	\$312,907	\$1,597,192	\$1,170,895	\$330,000	\$524,198	\$0	\$0	Closed 5/30/2020
(2) DOLA CDBG-DR 63rd Street Ex.	\$375,000	\$359,475	\$0	\$0	\$0	\$0	\$0	\$0	Closed 7/31/18
(3A) DOLA CDBG-DR Three Reaches	\$80,000	\$119,679	\$0	\$0	\$0	\$0	\$0	\$0	Closed 7/31/18
(3B) DOLA CDBG-DR Hinman	\$0	\$4,690	\$0	\$0	\$0	\$0	\$0	\$0	Closed 7/31/18
(4) CDBG-DR Stewardship HB & Citizen Science	\$46,500	\$52,360	\$45,000	\$59,286	\$0	\$0	\$0	\$0	Expired 6/30/19
(5) CWCB ADM	\$20,000	\$1,873	\$41,771	\$25,743	\$85,000	\$59,785	\$56,732	\$13,896	Expires in 2022, \$176,000 budget total
(6) LWOG Adaptive Management	\$35,000	\$28,124	\$10,000	\$2,600	\$10,000	\$196	\$0	\$0	Individuals, corporations, partner donations. On-going funding campaign for stewardship program (and match for CWCB grant).
(7) CWCB CSP	\$0	\$4,329	\$10,672	\$6,356	\$18,644	\$11,858	\$9,993	\$1,677	Water plan grant 35K total. Expires in 2021
(8) Community Science Program	\$0	\$42,500	\$10,000	\$0	\$10,000	-\$4,154	\$25,000	\$0	Gates FF (received entire grant in 2019). 25K TBD
(9) OSMP Monitoring	\$0	\$3,555	\$5,600	\$6,739	\$5,600	\$5,792	\$0	-\$605	Annual grant runs 4/1-3/31 each year
(10) LHWD Fee for Service	\$7,000	\$5,486	\$0	\$0	\$0	\$4,380	\$0	\$0	As needed water quality monitoring
(11) CWCB WSRF Fish Passage	\$0	\$851	\$31,336	\$5,311	\$44,689	\$9,953	\$30,291	\$2,058	50K grant, expires 11/09/23
(12) LWOG Fish Passage Donations	\$0	\$6,579	\$5,000	\$5,000	\$0	\$0	\$0	\$0	5K individual donations; 5K from SVLHWCD.
(13) SVLH Stream Management Plan	\$0	\$3,012	\$5,352	\$509	\$0	\$0	\$0	\$0	Expired 12/31/2019
(14) DRMS Water Quality Monitoring	\$5,000	\$4,650	\$4,999	\$4,095	\$4,999	\$4,010	\$4,900	\$0	Assume annually renewed runs 7/01-6/30 each year
(15A) CWCB ARUS	\$0	\$0	\$21,380	\$21,896	\$58,000	\$31,206	\$33,521	\$3,707	Expires 2024 Total grant \$146,934
(15B) CWCB WMP	\$0	\$0	\$10,000	\$7,612	\$30,000	\$3,759	\$14,556	\$1,851	Expires 2024 Total grant \$69,478
(16A) SVCC Fee for Service	\$0	\$401	\$4,950	\$5,270	\$4,076	\$1,834	\$5,000	\$176	Expires Dec 2021
(16B) CWCB- SVCC	\$0	\$0	\$4,950	\$4,023	\$0	\$0	\$0	\$0	Expired 6/30/2019
(17) City of Longmont Fee for Service	\$0	\$0	\$0	\$9,853	\$5,000	\$2,237	\$0	\$215	
(18A) Watershed Days Sponsorships	\$0	\$0	\$0	\$8,000	\$8,000	\$3,000	\$8,000	\$0	Assume same sponsorship levels in 2019
(18B) CWCB WD (Watershed Days)	\$0	\$0	\$0	\$0	\$21,250	\$11,245	\$21,807	\$951	Grant total is \$42,500
(19) CWCB SVAM (St Vrain Adaptive Management)	\$0	\$0	\$0	\$32,746	\$0	\$0	\$0	\$0	Grant Expired in 2019
(20A) CWCB SVSSE (St. Vrain Science, Stewardship & Education)	\$0	\$0	\$0	\$0	\$142,000	\$45,211	\$131,850	\$6,810	Contracted June 2020. Expires 2023. \$377,241 Total
(20B) WC-SVSSE (Partner Contributions St. Vrain AM)	\$0	\$0	\$0	\$2,500	\$25,000	\$15,000	\$10,000	\$0	Committed via support letters.
(21A) CWCB AM at Scale	\$0	\$0	\$0	\$0	\$100,000	\$19,869	\$116,002	\$17,940	Contracted June 2020. Expires 2023. \$382,320 Total
(21B) WC-AM at Scale (Partner Contribution)	\$0	\$0	\$0	\$0	\$60,000	\$70,000	\$55,000	\$15,000	Partners collectively committed \$60,000 Annually for 3 years

Q1-2021 Financial Report
Details

	2018 Budget	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual Thru 3/31/21	Notes
(21C) USBOR	\$0	\$0	\$0	\$0	\$28,000	\$7,801	\$46,188	\$4,358	Contract expected July 2020. Expires 2022. \$100,000 Total
(22) CPRW Fireshed	\$0	\$0	\$0	\$0	\$9,000	\$11,977	\$22,032	\$4,430	Expires December 2021.
(23) EPA Tag Grant	\$0	\$0	\$0	\$0	\$0	\$15,523	\$24,547	\$910	New Contract expected June 2020. 50K distributed over 2 years.
(24A) WC-SV Forest Health Partnership	\$0	\$0	\$0	\$0	\$0	\$4,043	\$80,000	\$10,000	Partner/Corporate/Foundation Contributions
(24B) CWCB-SV Forest Health Partnership	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000	\$0	Approved CWCB Water Plan grant
(25A) CFBC Fire Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$264,180	\$264,180	Community Foundation Funding
(24B) WC Fire Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$134,004	\$0	SVLHWCD & City of Longmont Funding
Total Revenue	\$1,757,533	\$1,172,840	\$1,977,810	\$1,512,988	\$1,103,866	\$1,007,781	\$1,268,210	\$369,824	
Expenses									
CDBG-DR Cap Grant (Through July 2018)									
Personnel	\$96,969	\$67,593	\$0	\$0	\$0	\$0	\$0	\$0	Closed 6/30/18
Operations	\$32,789	\$42,210	\$0	\$0	\$0	\$0	\$0	\$0	Closed 6/30/18
CDBG-DR Cap Grant (Through July 2019)									
Personnel	\$15,000	\$27,495	\$45,000	\$42,493	\$0	\$0	\$0	\$0	Closed July 2019
CWCB Fundraising Grant									
Personnel	\$16,367	\$15,714	\$0	\$0	\$0	\$0	\$0	\$0	Closed 2018
Operations	\$2,500	\$1,310	\$0	\$0	\$0	\$0	\$0	\$0	
General Fund- Personnel									
Personnel- Fundraising	\$7,760	\$624	\$20,902	\$9,070	\$8,803	\$1,760	\$9,698	\$1,463	
Personnel- Other	\$40,000	\$6,166	\$7,312	\$5,396	\$11,284	\$13,766	\$28,014	\$4,394	
Subtotal Programs	\$211,385	\$161,112	\$73,214	\$56,959	\$20,087	\$15,526	\$37,712	\$5,857	
Operating Expenses									
Bookkeeping	\$7,000	\$2,783	\$20,000	\$6,587	\$12,000	\$10,259	\$12,000	\$2,488	
Tax Prep	\$2,500	\$0	\$2,500	\$0	\$2,500	\$2,717	\$3,000	\$0	
Bank fees	\$0	\$209	\$250	\$178	\$250	\$138	\$250	\$97	
Audit	\$0	\$0	\$14,000	\$8,552	\$9,000	\$3,406	\$8,700	\$8,700	
Phone	\$600	\$951	\$2,580	\$2,314	\$2,580	\$2,408	\$3,000	\$972	
Mileage	\$1,400	\$471	\$1,500	\$660	\$1,000	\$68	\$500	\$21	
Trainings and Conferences	\$1,000	\$543	\$2,000	\$1,228	\$2,000	\$600	\$2,000	\$0	
Field Supplies	\$500	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	
Misc. Supplies & Service	\$1,000	\$2,584	\$2,303	\$1,153	\$2,303	\$3,259	\$3,500	\$3,561	
Insurance	\$1,000	\$538	\$4,000	\$1,604	\$4,000	\$2,487	\$2,500	\$0	
Website	\$300	\$180	\$500	\$1,847	\$2,000	\$1,119	\$2,000	\$21	
Software & Computer supplies & IT	\$500	\$569	\$1,000	\$270	\$5,000	\$532	\$5,000	\$171	
Postage and Shipping	\$450	\$291	\$700	\$189	\$700	\$245	\$700	\$16	
Printing & Marketing Materials	\$500	\$69	\$1,000	\$1,554	\$2,500	\$0	\$1,500	\$0	
Meeting Materials and Supplies	\$750	\$517	\$1,000	\$639	\$1,000	\$200	\$500	\$0	
Event Expenses	\$200	\$66	\$300	\$0	\$300	\$0	\$300	\$0	
Legal Review and Assistance	\$3,000	\$0	\$1,000	\$110	\$1,000	\$96	\$1,000	\$72	
Fundraising Expenses	\$0	\$454	\$1,000	\$894	\$1,000	\$75	\$1,000	\$0	
Rent (LHWD- In Kind)	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$32,108	\$8,027	
Rent (not in Kind)	\$0	\$0	\$0	\$0	\$14,400	\$0	\$0	\$0	
Subtotal Operations	\$52,808	\$42,333	\$88,741	\$59,886	\$95,641	\$59,716	\$79,558	\$24,147	
Project Expenses									
(1) DOLA CDBG-DR Legacy Project									
Personnel	\$35,000	\$54,772	\$84,192	\$84,524	\$40,000	\$35,596	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$889,800	\$258,135	\$1,500,000	\$1,086,371	\$290,000	\$488,602	\$0	\$0	
(2) DOLA CDBG-DR 63rd Street Ex.	\$375,000	\$359,475	\$0	\$0	\$0	\$0	\$0	\$0	
(3a) DOLA CDBG-DR Three Reaches									
Personnel	\$20,000	\$25,485	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$60,000	\$94,194	\$0	\$0	\$0	\$0	\$0	\$0	
(3b) DOLA CDBG-DR Hinman (Contractor)	\$0	\$4,690	\$0	\$0	\$0	\$0	\$0	\$0	
(4) CDBG-DR Stewardship HB & Citizen Science	\$46,500	\$52,360	\$45,000	\$59,286	\$0	\$0	\$0	\$0	
(5) CWCB ADM									
Personnel	\$0	\$83	\$28,883	\$8,332	\$65,000	\$47,559	\$31,732	\$13,729	
Other (Contractors/Consultants/Materials)	\$20,000	\$1,790	\$10,000	\$17,411	\$15,000	\$12,226	\$25,000	\$167	

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	2018 Budget	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual Thru 3/31/21	Notes
(6) LWOG Adaptive Management									
Personnel	\$10,000	\$3,182	\$0	\$803	\$8,000	\$189	\$0	\$567	
Other (Contractors/Consultants/Materials)	\$0	\$430	\$3,000	\$2,426	\$2,000	\$3,249	\$10,000	\$1,157	
(7) CWCB CSP									
Personnel	\$0	\$4,329	\$9,247	\$6,185	\$16,869	\$11,858	\$9,993	\$1,677	
Other (Contractors/Consultants/Materials)	\$0		\$500	\$170	\$0	\$0	\$0	\$0	
(8) Community Science									
Personnel	\$0	\$606	\$9,247	\$20,446	\$9,409	\$7,524	\$25,000	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$2,780	\$15,000	\$5,259	\$4,000	\$1,730	\$0	\$0	
(9) OSMP Monitoring									
Personnel	\$0	\$3,437	\$5,090	\$4,627	\$5,040	\$5,180	\$0	\$988	
Other (Contractors/Consultants/Materials)	\$0	\$279	\$0	\$490	\$0	\$480	\$0	\$0	
(10) LHWD Fee for Service									
Personnel	\$3,000	\$2,555	\$0	\$0	\$0	\$2,440	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$4,000	\$3,228	\$0	\$0	\$0	\$1,939	\$0	\$0	
(11) CWCB WSRF Fish Passage									
Personnel	\$0	\$851	\$10,361	\$3,055	\$40,220	\$9,953	\$15,291	\$2,058	
Other (Contractors/Consultants/Materials)	\$0		\$20,000	\$2,257	\$0	\$0	\$15,000	\$0	
(12) LWOG Fish Passage									
Personnel	\$0	\$0	\$10,079	\$0	\$10,079	\$149	\$5,000	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$107	\$0	\$0	\$0	\$0	
(13) SVLH Stream Management Plan									
Personnel	\$0	\$2,107	\$4,816	\$1,060	\$0	\$0	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$307	\$150	\$47	\$0	\$0	\$0	\$0	
(14) DRMS Water Quality Monitoring									runs 7/01 - 6/30 each year
Personnel	\$0	\$2,639	\$4,999	\$3,036	\$4,499	\$5,710	\$4,440	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$118	\$0	\$444	\$0	\$1,449	\$460	\$992	
(15A) CWCB ARUS									
Personnel	\$0	\$0	\$9,000	\$9,325	\$32,200	\$28,527	\$23,521	\$3,707	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$13,000	\$12,571	\$20,000	\$2,680	\$10,000	\$0	
(15B) CWCB WMP									
Personnel	\$0	\$0	\$2,483	\$4,412	\$17,000	\$3,759	\$9,556	\$1,851	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$5,000	\$3,200	\$10,000	\$0	\$5,000	\$0	
(16A) SVCC Fee for Service									
Personnel	\$0	\$401	\$4,950	\$2,395	\$0	\$1,586	\$2,500	\$176	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$2,875	\$4,076	\$247	\$2,500	\$0	
(16B) CWCB SVCC									
Personnel	\$0	\$0	\$4,950	\$3,770	\$0	\$0	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$253	\$0	\$0	\$0	\$0	
(17) COL Fee for Service									
Personnel	\$0	\$0	\$0	\$2,485	\$4,500	\$2,237	\$0	\$215	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$7,368	\$0	\$0	\$0	\$0	
(18A) Watershed Days Sponsors									
Personnel	\$0	\$0	\$0	\$0	\$0	\$82	\$0	\$353	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$5,880	\$8,000	\$2,104	\$8,000	\$0	
(18B) CWCB WD (Watershed Days)									
Personnel	\$0	\$0	\$0	\$0	\$10,000	\$10,835	\$13,807	\$951	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$10,000	\$409	\$8,000	\$0	
(19) CWCB St Vrain Adaptive Management									
Personnel	\$0	\$0	\$0	\$18,485	\$0	\$0	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$14,260	\$0	\$0	\$0	\$0	
(20A) CWCB SVSSE St. Vrain Science, Stewardship, and Education									
Personnel	\$0	\$0	\$0	\$0	\$16,000	\$23,835	\$35,226	\$2,465	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$125,000	\$21,376	\$96,624	\$4,345	
(20B) WC-SVSSE Partner Contributions									
Personnel	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	
(21A) CWCB Adaptive Management at Scale									
Personnel	\$0	\$0	\$0	\$0	\$27,000	\$19,869	\$86,002	\$17,940	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$70,000	\$0	\$30,000	\$0	
(21B) WC-AM at Scale Partner Contributions									
Personnel	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$55,000	\$0	\$0	\$0	
(21C) USBOR									
Personnel	\$0	\$0	\$0	\$0	\$25,200	\$7,801	\$21,188	\$4,358	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	
(22) CPRW Fireshed									
Personnel	\$0	\$0	\$0	\$0	\$5,900	\$11,468	\$17,032	\$4,430	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$2,500	\$509	\$5,000	\$0	

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	2018 Budget	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual Thru 3/31/21	Notes
(23) EPA TAG Grant									
Personnel	\$0	\$0	\$0	\$0	\$0	\$4,823	\$4,547	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$0	\$10,700	\$20,000	\$910	
(24A) WC-SV Forest Health Partnership									
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	
(24B) CWCB-SV Forest Health Partnership									
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$520	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	
(25A) CFBC Fire Recovery									
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$88,006	\$6,200	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$0	\$0	\$176,175	\$0	
(24B) WC Fire Recovery									
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$52,000	\$0	
Other (Contractors/Consultants/Materials)	\$0	\$0	\$0	\$0	\$0	\$0	\$82,004	\$0	
Projects Subtotal	\$1,463,300	\$878,233	\$1,799,947	\$1,393,616	\$982,492	\$788,682	\$1,063,603	\$69,757	
TOTAL EXPENSES	\$1,727,493	\$1,081,678	\$1,961,902	\$1,510,462	\$1,098,220	\$863,923	\$1,180,874	\$99,760	
BALANCE CARRYFORWARD	\$100,129	\$160,794	\$176,702	\$163,320	\$168,967	\$307,178	\$394,515	\$577,242	This number correlates with total equity on quickbooks balance sheet.
Board Designated Reserve Funds									
Stewardship Campaign (M&M/Adaptive Management)	\$35,000	\$58,659	\$58,475	\$58,833	\$58,833	\$55,590	\$45,590	\$53,867	Corporations, Partners, & Individual donations
Fish Passage Feasibility Study & Education Initiative	\$0	\$6,579	\$0	\$11,579	\$1,500	\$11,430	\$6,430	\$11,430	SVLHWCD donation, Individual donations
Community Science	\$0	\$42,500	\$22,753	\$16,795	\$13,386	\$0	\$0	\$0	Gates Family Foundation
AM at Scale	\$0	\$0	\$0	\$0	\$0	\$70,000	\$125,000	\$85,000	60K partner contributions estimated annually for 3 years
St Vrain Science, Stewardship and Education	\$0	\$0	\$0	\$0	\$0	\$15,000	\$25,000	\$15,000	
Watershed Days	\$0	\$0	\$0	\$2,120	\$2,120	\$2,934	\$2,934	\$2,581	
SV Forest Health Partnership	\$0	\$0	\$0	\$0	\$0	\$4,043	\$29,043	\$14,043	
Fire Recovery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$257,980	
Reserve Funds Subtotal	\$35,000	\$107,738	\$81,228	\$89,326	\$75,838	\$158,996	\$233,996	\$439,900	
AVAILABLE UNRESTRICTED CARRYOVER FUNDS	\$65,129	\$53,056	\$95,474	\$73,995	\$93,129	\$148,181	\$160,518	\$137,342	

Attachment 3
Non-Discrimination Resolution & Policy



Resolution: 2021-01 04-20-2021

A resolution of the Left Hand Watershed Center, adopting a policy of non-discrimination.

Whereas, the Left Hand Watershed Center (the Watershed Center), a stakeholder- driven organization, strives to establish an inclusive, non-discriminatory environment by design.

Whereas, one of the Watershed Center's core values, identified within the 2017 Strategic Plan, is our community.

Whereas, the Watershed Center's 2017 Strategic Plan states, "we value all members of our community and beneficiaries of the watershed. We are a place where everyone is welcome and all voices will be heard."

Whereas, staff and board recommend formalizing our non-discrimination policy to specify that the Watershed Center does not and shall not discriminate on the basis of race, color, creed, gender, expression, age, sexual orientation, ancestry, marital status, disability, religion, military status or any other status protected by applicable federal, state or local law in any of its activities or operations;

Whereas, the eight members of the Watershed Center Board of Directors present at the April 20th 2021 board meeting voted to approve this non-discrimination policy, with eight members abstaining and zero members objecting;

Therefore, be it resolved that Left Hand Watershed Center does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

Further, Left Hand Watershed Center is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.

A handwritten signature in blue ink, appearing to read "C. Smith", is written over a horizontal line.

Christopher Smith, Board President
Left Hand Watershed Center