



Board Minutes – May 17, 2022

Attendees

1. Jessie Olson
2. Barbara Luneau
3. Kathy Peterson (with proxy for Monica Bortolini)
4. Deb Hummel (left after state of the watershed presentation)
5. Matt Bitters (left after state of the watershed presentation)
6. Roger loving
7. Sue Schaffler
8. Eric Smith
9. Yana Sorokin
10. Le Mai (left after audit presentation)
11. Erica Crosby
12. Darren Beck
13. Joe Ryan

Welcome and Introductions

- Chris called the meeting to order at 2:07 and went through introductions.

Audit Presentation

- Le Mai reviewed results of audit. See two documents for details.
 - Governance communication (high level summary)
 - Public-facing financial report
- Le Mai clarified question about single audit limit.
- Le Mai clarified question about how much testing is done by auditors to ensure that internal controls are being followed.
- Le Mai clarified question about segregation of duties regarding use of Quickbooks. Separating duties between management and bookkeeper would increase segregation (e.g. one individual issues checks, separate individual writes checks).
- Sue moved, Roger seconded, to accept audit as presented; the motion carried unanimously.

State of the Watershed Presentation

- Deb and Matt presented state of the watershed report data (see presentation)

- Explained purpose of monitoring and monitoring approach. Explain what and where we monitor, as well as broader climate context. Then shared data and takeaways.
- Matt clarified that precipitation is monthly total for Boulder County
- Eric asked how we are considering the impacts of more intense storms? Matt responded that the long-term sites are helping us track the changing baseline and pools will show more about the importance of flushing flows. Desired condition is to create more sediment capture areas.
- Chris asked for clarification about 63rd street. Matt explained that 63rd would be monitored for flow issues rather than as a long-term representative site.
- Roger asked about how many sites we are monitoring. Matt explained we are increasing sites next year.
- Chris asked about vegetation at unrestored sites and Deb explained how those are monitored and differences between weed issues in the Canyon and Plains.
- Eric asked for clarification of how flushing flows could be managed and Deb noted this would require working with ditch companies. Chris added that this would change seasonally depending on flows and diversion needs.
- Chris noted that sediment movement roadside is worth collecting data on. Notably at Lick Skillet.

Financial Report Summary

- Jessie reviewed financial report summary.
 - Eric asked for clarification about donations being received and Jessie described progress on the Climate Resilience Investors campaign.
- Kathy moved, Barbara seconded, to accept the first quarter 2022 financial report which includes moving unrestricted funds to board designated reserves; the motion carried unanimously.

Office Rent Research

- Jessie framed office renting for the Board as similar to a procurement process. Shared list of what staff wanted for office space. Review results of rent research and described proposed phased options. Discussion ensued about how to manage hybrid office space and fundraising options for office space. Board members agreed that they liked the proposed phased plan and could go from phase one to phase three.

Camp St. Malo Procurement

- Jessie reviewed procurement process and scoring to hire contractor for conceptual designs at Camp St. Malo. Jessie provided recommendation for who to hire.
- Kathy moved, Darren seconded, to accept staff recommendation on the award of the design contract at Camp St. Malo; the motion carried unanimously.

Update on Strategic Plan Committee Meeting

- Chris provided update on the plan for agenda and goals at the upcoming strategic planning meeting. Darren asked for clarification on funding and he and Jessie will follow up. Barbara asked if the agenda will include discussion about our strategies on communication and outreach.
- Jessie noted that this meeting is very important and that she encourages everyone to attend.

Adjournment

The meeting was adjourned at 4:00 pm.